

Advance Deposit - New Suit Filings

Advance deposit costs include a \$20.00 initialization fee and a \$2.00 per name indexing fee.

Filing a Petition with One Service	\$300.00
With Temporary Restraining Order or Rule	\$350.00
Judicial Commitments	\$125.00
Executory Process	\$400.00
Each Additional Defendant	\$100.00
Filing a Petition with No Service	\$200.00
Subsequent Pleadings with One Service	\$200.00
Each Additional Service	\$100.00
Subsequent Pleading without Service	\$100.00
Appeals	Call our office (504-934-6610)

Filing & Issuing Fees

Filing Document 1st page	\$6.00
Filing Document Additional Page(s)	\$4.00
Filing Exhibits (Paper) Per Page	\$2.00
All Other Exhibits	\$5.00
FAX Confirmation Certificate	\$15.00
FAX-Filed Pleading Flat Fee	\$5.00
FAX-File Pleadings:	
*First Page	\$6.00
*Each additional page	\$4.00
*Paper exhibits per page	\$2.00
*All other exhibits	\$5.00
Issuing Document with Notice of Service (citations, subpoenas, notices, etc.)	\$20.00
Issuing Document without Notice of Service (jury summons, certificates of no opposition, etc.)	\$15.00
Certification of Copy	\$5.00
Act of Congress Certification	\$5.00
Conformed Copy	\$3.00
Copy - per page	\$1.00
Juror Suppoena	\$15.00
Minute Entry	\$5.00
Swearing Witnesses/Jurors	\$2.00
Witness Subpoena/Citation/SDT	\$20.00
Certificate of No Opposition	\$15.00
Certificate of No Answer	\$15.00
Postage	U.S. Postal Rate

NOTE: Per R.S. 13:842, whenever costs have exhausted the amount of the original advance deposit, the clerk may refuse to perform any further function in the proceeding until the additional costs for the function has been paid.

NOTE: None of the above fees include required prepaid charge for certain Sheriff and State Agencies. See the following schedules and **include a separate check** for the applicable service fees made payable to the appropriate agency.

Service Fee Schedule

(The following fees must be pre-paid at the time of filing.)

Commissioner of Insurance	\$25.00 check payable to Commissioner of Insurance
CT Corporation	\$39.36 check payable to Sheriff of EBR
Secretary of State	\$50.00 check payable to Secretary of State plus \$39.36 check Payable to Sheriff of EBR
Caddo Parish Sheriff	\$20.00 plus the following mileage
inside the city limits of Shreveport	\$5.00

outside the city limits of Shreveport: Belcher, Bethany, Blanchard, Gilliam, Greenwood, Hosston, Ida, Keithville, , Mire, Mooringsport, Oil City, , Rodessa, Vivian	\$15.00
East Baton Rouge Parish Sheriff	
Baker	\$45.68
Baywood	\$65.84
Central	\$50.16
Greenwell Springs	\$52.40
Kleinpeter	\$41.20
Port Hudson	\$59.12
Pride	\$65.84
Scotlandville	\$41.20
Zachary	\$52.40
No Zip Code	\$37.28
70714	45.68
70739	\$52.40
70770	\$65.84
70777	\$41.20
70791	\$52.40
70801	\$33.36
70802	\$33.86
70803	\$33.36
70804	\$33.36
70805	\$34.48
70806	\$41.20
70807	\$37.84
70808	\$34.48
70809	\$40.08
70810	\$38.96
70811	\$41.20
70812	\$41.20
70813	\$37.28
70814	\$40.08
70815	\$38.96
70816	\$39.96
70817	\$41.20
70818	\$47.92
70819	\$50.16
70820	\$36.72
99999	\$23.88
Jefferson Parish Sheriff - (check payable to JPSO)	\$30.00
Grand Isle -(check made payable to JPSO)	\$40.00
Jefferson Davis Parish Sheriff	
Elton	\$41.20
Fenton	\$46.50
Hathaway	\$30.60
Iowa	\$46.50
Jennings (city address)	\$20.00
Jennings (rural)	\$25.30
Kinder	\$46.50
Lacassine	\$41.20
Lake Arthur	\$30.60
Ragley	\$73.00
Roanoke	\$25.30
Thornwell	\$41.20
Welsh	\$30.60
Wood lawn	\$46.50

Ouachita Parish Sheriff	\$30.00
Plaquemines (check payable to PPSO)	\$30.00
Pointe Coupee Parish Sheriff	
Batchelor	\$51.60
Blanks	\$49.44
Erwinville	\$49.44
Fordoche	\$51.60
Glynn	\$51.60
Innis	\$53.76
Jarreau	\$44.04
Labarre	\$35.62
Lakeland	44.04
Lettsworth	68.88
Livonia	\$46.20
Lottie	\$51.60
Marinqouin	\$53.76
Morganza	\$40.80
New Roads	\$35.62
Oscar	\$40.80
Rouqon	\$47.28
Torbert	\$44.04
Ventress	\$44.04
St. Tammany Parish Sheriff	
70420	\$40.60
70427	\$53.32
70429	\$53.32
70431	\$51.20
70433	\$35.30
70435	\$37.95
70437	\$51.20
70438	\$53.32
70445	\$43.25
70447	\$37.95
70448	\$40.60
70452	\$43.25
70457	\$33.18
70458	\$36.36
70460	\$39.54
70461	\$37.95
70463	\$51.20
70464	\$45.90
70471	\$40.60
Tangipahoa Parish Sheriff	\$20.00
Terrebonne Parish Sheriff	
Bourg	\$42.75
Chauvin	\$51.42
Cocodrie	\$60.60
Donner/Chachoula	\$46.32
Dulac	\$50.40
Gibson	\$50.40
Gray	\$42.75
Houma	\$38.18
Montegut	\$48.36
Montegut/Humble Canal	\$52.44
Montegut/Island Road	\$52.44
Schriever	\$46.32
Theriot	\$48.36
Theriot/Falgout Canal Road	\$52.95

Thibodaux	\$46.32
West Baton Rouge Parish Sheriff	Call (225)343-9234
West Carroll Parish Sheriff	Call (318) 428-2331